

The Learning Academy
Of College Park



**Before and After School Registration
2007 - 2008**

When: Before School 7:30 am – 9:00 am
Preschool Aftercare 1:00 pm – 6:00 pm
Primary School Aftercare 2:30 pm – 6:00 pm

Afternoon Activities Include:

Art projects, indoor/outdoor activities and free play, homework time, rest time, movies (occasional), snack, and music.

Registration Fee (Non-Refundable):

A **\$50.00 fee** will be charged for each child who is signed up for a permanent aftercare slot.

Permanent Aftercare Slots:

Permanent slots may be signed up for on a **monthly, quarterly, or annual basis**. Signing up by the month or quarter does not guarantee that a child's slot will be available after that period. If a parent is aware of a need for aftercare the entire year, they should sign up on an annual basis. Withdrawal from a permanent slot in the aftercare program requires 30 days written notice. Withdrawal from the aftercare program without giving 30 days notice requires the payment of one additional month's aftercare fees.

Drop-In:

Parents may use aftercare services on a drop-in basis as long as slots are available. If the aftercare student/teacher ratio is at its maximum, however, drop-in will not be possible.

Rate:

An hourly rate of \$4.00 will be assessed for all Before and After School services. Fees will be rounded to the nearest half hour. Invoices will be sent out on Tuesdays and payment is expected by Friday. If payment is not received by the following Tuesday, there will be a \$10.00 late fee applied to the next invoice. **Please do not make payments before you have received an invoice.**

Before School Drop Off:

Parents who bring their children before 9:00 am enter through the Washington Street entrance and bring their children to the All Purpose room. **All children in Before School care must be signed in.**

Pick-Up Time

Children must be picked up by their parents or guardian by 6:00 pm. The school needs to be notified if someone other than a parent or guardian is to pick up their child. Presentation of identification by the adult who picks the child up will be required. **Children must be signed out in the school office.**

Late Fee

A \$25.00 late fee will be charged to parents who pick up their children after 6:15 pm. Parents who are consistently late may be asked to withdraw from the After School program.

___ **I have read, understand and agree to the above terms and conditions.**

Signature _____

_____ Date _____

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Before/After School Registration Form

Child Name _____

_____ Monthly – Month of _____

_____ Quarterly – Months of: Sep-Nov Dec-Feb Mar-End

_____ Annual

Please check the days and times your child will attend.

preschool	Mon.	Tues.	Wed.	Thurs.	Fri.	Total Cost
7:30 am – 9:00am						
1:00pm -2:30pm						
1:00pm – 3:30pm						
1:00pm – 4:30pm						
1:00pm – 5:30pm						
Total Hrs.						

Primary School	Mon.	Tues.	Wed.	Thurs.	Fri.	Total cost
7:30 am – 9:00 am						
2:30 pm – 4:30 pm						
2:30 pm – 5:30 pm						
Total Hrs.						